

CFI 2025 Innovation Fund - Western Timelines

Thursday, June 6, 2024	CFI Call for Proposals issued	
July 2024	“Kick-off” meetings held with Project Leader(s) and relevant groups (Western Research, Research Officers, Procurement, Facilities) to discuss process	
Monday, August 12, 2024	Estimate Request for any renovations submitted to Facilities Management. (Use the “Capital Project Estimate Form”) Detailed Equipment List submitted to Procurement Services	
Wednesday, September 18, 2024	CFI Notice of Intent and ROLA proposal submitted to Western Research	
Wednesday, October 2, 2024	Western Research submits NOI to CFI	
Wednesday, October 9, 2024	<u>External Peer Review</u> Deadline to submit first draft of application and preliminary budget to Western Research to qualify for external peer review. Submit list of potential external peer reviewers to Western Research	<u>No External Peer Review</u>
Thursday, November 7, 2024	Deadline to submit revised application for Western Research and external peer review Deadline to submit provincial Mitigating Economic and Geopolitical Risk Checklist	Deadline to submit first draft of application and preliminary budget to Western Research Deadline to submit provincial Mitigating Economic and Geopolitical Risk Checklist
Friday, November 22, 2024	External peer review feedback to be returned to applicants	
Monday, December 9, 2024	Core Planning Group deadline: Final budgets, all renovation estimates, and CFI-ready proposals submitted to Western Research. Proposals that do not meet this deadline will not be permitted to submit their applications to the CFI.	
By Tuesday, January 14, 2025	Core Planning Group decisions on proposals and budgets, along with proposal feedback, provided to Project Leaders	
Tuesday, January 28, 2025	Final full CFI application and ROLA proposal submitted to Western Research <i>(1 week before agency deadline)</i>	
Tuesday, February 4, 2025	Western Research submits full application to CFI	
Monday, February 24, 2025	Draft Ontario Research Fund – Large Infrastructure Fund (ORF-LIF) applications submitted to Western Research	
Monday, March 17, 2025	Final ORF-LIF application and ROLA proposal submitted to Western Research <i>(1 week before agency deadline)</i>	
Monday, March 24, 2025	Western Research submits full ORF-RI applications to Ministry of Colleges and Universities (MCU)	
November 2025	Decisions made by CFI Board of Directors	